

# VENDOR RULES AND GUIDELINES

## RICHMOND GOOD OLD DAYS (RGOD) FESTIVAL

Friday, September 06, 2024 - 1:00pm until dusk

Saturday, September 07, 2024 - 10:00am until dusk

Sunday, September 08, 2024 - 10:00am until 6:00pm

**Set up is Friday 9:00am until 12:00 noon. Early or late arrivals will only be accepted with prior approval.**

Once your application is accepted, you will be contacted via e-mail to confirm your participation in this year's vendor sales event. If your application is not approved, your fee will be promptly returned. Duplicate vendors representing the same corporate company, organization, or service group will not be allowed. If multiple applications are received for identical organizations or companies; preference will be given to returning vendors in good standing. Richmond area home-based representatives are also given preference in vendor selection, if a tie-breaker ruling is needed.

The Vendor Committee assigns and finalizes all vendor site spots. Your site location will be shown to you when you arrive at the Festival grounds vendor check-in spot (Good Old Days Headquarters Building - on Beebe Street). ALL SITES ARE OUTDOORS.

Vehicles, trailers, campers, RV'S, 5<sup>TH</sup> wheels, or motor homes will NOT be allowed on-site during the Festival. There is ample parking surrounding the festival grounds. Animals are not allowed on Festival grounds. The festival committee provides you with an assigned outdoors spot. RGOD does not provide tents, tables or chairs. You are responsible for those items. Tables should be attractively displayed and covered. All extra supplies must be neatly stored. Back drops must be freestanding but secured, and not propped up against anything. Tents must be securely tied down.

Plan to keep your area open and staffed during the above posted hours. Soliciting and "sales" discussions must be contained within your assigned spot / space. DO NOT wander into, or in front of, other neighboring vendor spots and spaces.

The festival will be held rain or shine. **Vehicles will NOT be allowed to enter or exit the festival ground vendor area between 10:00am Saturday through 7:00am on Sunday morning.** If you need to remove any belongings (or want to close business and leave) during Festival operations time, you will have to use your personal hand cart, wagon, or dolly to remove any equipment or items. **Vehicles CANNOT be driven into the Festival grounds area during festival hours.** Vendors can remain open for business after dusk, if the booth is lighted.

You can drive your vehicle into the Vendor area on Saturday and Sunday morning between 8:00 – 10:00am to replenish your merchandise / supplies and get setup for the day. All vehicles must exit by 10:00am.

Vendors and non-profits organizations are responsible for securing their booth and cleaning up during and after the festival. Trash bags will be provided upon check-in. Trash pickup is Saturday and Sunday mornings.

The RGOD committee and Vendor committee will not be held responsible for any damages or losses caused by theft, vandalism, or neglect of vendor or non-profit group - due to any cause, whatsoever. There is overnight security on-site, but each vendor or non-profit organization agrees to indemnify and hold the RGOD, Inc. and the City of Richmond free and harmless from all claims for any such damages or losses. If you have any questions regarding the festival feel free to contact us. We look forward to spending the Richmond Good Old Days weekend with you.

Mike Misteravich (586) 764-6979

Sue Misteravich (586) 770-5663

[mmistera@hotmail.com](mailto:mmistera@hotmail.com)